HOW TO START YOUR
FTA JOURNEY

SINGAPORE BUSINESS FEDERATION
Apex Business Chamber

HS Codes

- Verify your products' HS codes with **Singapore Customs guide**
- Write to them* for the **first 4-digit** of your products' HS code.
- Check with your **importers**.

*customs_classification@customs.gov.sg

> *You can apply for an **Advance Ruling** (with the importing country) for greater certainty on your HS Code!*

Import Tariffs (duty) Rates

- Ascertain your products' **normal import tariff rates** vs. the **preferential rates** at **ESG's Tariff Finder**.

> *Products with **preferential** import tariffs are more **price competitive** (cheaper) than their competitors!*

Qualifying your Products

- Determine your products' qualifying origin criteria:
  a. Value-add;
  b. Change in HS Code;
  c. A combination of (a) and (b); or
  d. Process rule
- Refer to SBF's various **FTA-specific infographics** for more information!

Certificate of Origin Application

- **Registering your factory** with Singapore Customs; this includes a **factory visit** to sight the production processes.

- Submit your **cost statements** (softcopy) for verification.

Declaration on the Certificate of Origin

General guide:
- **Itemised** the various products i.e. separate the different products
- Include the **HS code** of the **importing country** where feasible
- Details of the **final invoice** to the customer are to be declared
- Indicate the **type of transaction** of the Certificate where appropriate e.g. Box 13 of Form D

Record Keeping

- **Maintain a proper record** of all the related documents (production costs, processes, costing sheets etc) of the goods exported.

- Opt for the **Voluntary Disclosure Programme** with Singapore Customs to retroactive amendments to erroneous declarations if needed.

> ***ASEAN Single Window** (ASW) and **Electronic Origin Data Exchange System** (EODES) now allows for e-Certificate of Origin with ASEAN and China respectively!*

Resources Available

- SBF infographics
- ESG FTA website
- ESG Tariff Finder
- MTI FTA Booklet
- Singapore Customs Circulars
- Singapore Customs Certificate of Origin webpage

More Questions?
Connect with us
FTA@sbf.org.sg